

CONTRA COSTA COLLEGE

College Council Minutes

Date: Thursday, October 8, 2015

Time: 2 pm to 4 pm

Room: LA-100, Contra Costa College, 2600 Mission Bell Drive, San Pablo, CA 94806

Present:

Management:

Jason Berner
Vicki Ferguson
Jane Harmon
Mariles Magalong
Mojdeh Mehdizadeh

Class:

Leticia Mendoza, Chair
Lorena Cortez
Kelly Ramos
Erika Greene

Faculty:

Beth Goehring
Bonnie Holt
Wayne Organ
Alissa Scanlin
Gabriela Segade

Students:

Andrew Almacen
Almas Amjad
Francis Sanson

Item for Discussion	Discussion	Action Items
1. Call to Order by Chair		
Presentations		
2. Public Comment	There were no public comments.	No action necessary.
Consent Agenda - Action Items		
3. Accreditation Follow-Up Report, For Approval	Wayne Organ: Report to be completed tonight (10/8/15) and sent to the visiting team and to the ACCJC offices. Mojdeh Mehdizadeh: Report slightly changed to reflect slight SLO language changes. There was a call for approval of the report, which was seconded, followed by a unanimous vote of the Council.	The accreditation follow-up report was unanimously approved.
Action Items Removed from Consent Agenda / Non-consent Agenda – Action Items		
4. Approval of Agenda	The agenda was unanimously approved.	
5. Approval of Minutes from 9/10/15 and 5/20/15	The minutes were unanimously approved, with minor modifications.	
Information / Discussion		
6. Equity Plan – First Read M. Padilla, 30 minutes	Dr. Padilla presented the equity plan and summary indicators to show target populations and goals. Executive Summary College will use student equity planning as an opportunity to determine how campus policies and practices foster or hinder equitable	Equity plan to be voted on for approval and forwarding to the Governing Board agenda in November.

	<p>outcomes for students and develop the capacity of campus practitioners to address the specific student needs.</p> <p>The student equity plan shows the results of campus-based research into disproportionate impact for each of the required success indicators and target groups, and thoroughly describes the goals and activities designed to improve outcomes for disproportionately impacted groups.</p> <p>Integrate: 6 factors of success from RP group & Equity Framework from DeAnza</p> <p>Planning Process and Collaboration</p> <ul style="list-style-type: none"> • Formation of Equity Task Force • Alignment with CCC Strategic Plan • Institutional effectiveness through equity lens • Accreditation Program Review <p>Institution-wide, holistic approach to planning, budgeting, and delivery of instruction and services to support equity in student access and success</p> <p>Alignment with 3SP and Basic Skills Plans</p> <p>Collaboration with district research office</p> <p>Sharing of data with departments and programs</p> <p>Identify current projects focused on student success: Collection of research questions departments and programs need to answer in order to decide on interventions</p> <p>Next Semester: Focus on Collaboration with Categoricals</p> <ul style="list-style-type: none"> • DSPS • EOPS • Programs for foster youth • Programs for veterans • CalWORKs • Student Financial Aid Administration <p>Building Community</p> <ul style="list-style-type: none"> • College Wellness Hour • Build plan for fun and connection for all CCC staff and students • Develop partnerships with community organizations <p>Success Indicators See summary grid</p>	
--	---	--

	<p>Summary Budget Allocation is still pending</p> <p>Summary Evaluation Schedule and Process Develop the capacity of our campus to use data. Faculty need a variety of research and data to fulfill their duties in terms of course revision, program development, program review, and many other areas.</p> <p>Develop ability to identify target populations in current semester:</p> <ul style="list-style-type: none"> • African Americans in 142B and math 118 • Courses veterans and foster youth are taking • Evaluate high-impact institution wide best practices from other campuses • Align PD and research questions <p>Collect pilot data on current success strategies and determine if effective</p> <p>***Align stewards from strategic plan with equity task force members</p> <p>Next Equity Plan: Informed by the data, begin implementing institution-wide, holistic approaches to planning, budgeting, and delivery of instruction and services to support equity in student access and success.</p>	
Standing Committee Reports		
7. Budget Committee	<p>Mariles Magalong: 18 applications received for 24 FTE positions.</p> <p>Box 2A committee met and evaluated applications; heard presentations.</p> <p>4 positions + 2 faculty retirements.</p>	<p>President's Office to release names of departments who will receive faculty slots the week of Oct. 12.</p> <p>Budget/Planning Committees will rank and present ideas for funding at the Nov. 13 College Council meeting.</p>
8. Student Success Committee	<p>Dr. Padilla: Last meeting was cancelled.</p> <p>The new equity plan will require signatures from classified and students to make the process more consultative.</p>	
9. Operations Committee	<p>Jane Harmon: Expanded Operations committee viewed mock-ups from 4 different vendors. Members then evaluated</p>	

	each vendor using a standard scoring sheet, which was due on 10/7/15. This information was sent to Mariles. Vendor selection hopefully will be finalized at the 10/12/15 meeting.	
10. Planning Committee	<p>Wayne Organ: Planning Committee met on Oct. 2. Presentations from Mariles Magalong on Planning Committee's role in Budget.</p> <p>-Professor Organ reported on how he will be presenting language to modify the charge of the Planning Committee's work as it relates to Budget.</p> <p>-Professor Organ also reported on Professor Ledbetter's visit to Planning to discuss FTES goals by department, taking into account each department's function (nursing, for example).</p>	
Standing College Council Business		
11. Campus Construction Updates	<p>Mariles Magalong reported on:</p> <ol style="list-style-type: none"> 1) PAC rigging is being worked on in December, with a seismic retrofit prospectively being done during the summer of 2016. 2) Addition of a new sign at the corner of El Portal and Castro. 3) Prospective new sign at Shane and Mills, which is out to bid. 4) An electrical conduit was uncovered, hopefully fixed in October 2015. 5) Buildings/Road naming 	President's Office to send out another Survey Monkey in late October/Early November for final voting on names.
12. Reports from Constituency Groups	<p><u>Students:</u></p> <ul style="list-style-type: none"> -ASU Fall Festival, Oct. 26/27. -Inspirational quotes to rotate throughout campus leading up to finals week. -ASU Branding: t-shirts, etc. -Grants Support form requests due Oct. 16. <p><u>Managers:</u></p> <ul style="list-style-type: none"> -Barriers to Student Success list updated -Management Council retreat scheduled for Friday, Dec. 4th. 	

	<p><u>Classified:</u> -Spa/Wellness 2.0 – Mind and Body retreat scheduled for Dec. 11th. -Holiday Party in planning, TBD.</p> <p><u>Faculty:</u> -New Program Review process and validating documents for CTE review. -SLO assessments. -Fulltime faculty obligations for committee participation.</p>	
13. Announcements	<p>-Alissa Scanlin thanked Buildings and Grounds for the recent tree removal from a walking path. -M. Padilla: Reported on White House program for Latinos. -E. Greene reported on Wells Fargo’s presence on campus for student financial literacy. J. Berner: “Wonder of the World” theater performance in the PAC, starts tonight, 10/9/15. V. Ferguson: “Empty Bowls” program starts next Friday to help raise money and awareness of hunger.</p>	
14. Next Meeting	November 12, 2015.	
15. Adjournment	The meeting was adjourned by unanimous vote at 3:11 p.m.	